

## Criterion 8 - Social Inclusiveness

| Metric No. Specific | Metric Details   | Documents Requirement  | Instructions to HEIs  | Not to be considered |
|---------------------|--|--|---|----------------------|
| 8.1.1.1 .           | Total number of students getting scholarships, freeships etc. under government schemes during the last five years  | 1.Sanction letter of scholarships<br>2.provide List of students who are benefitting            | Ensure the type of scholarship and the amount is clearly mentioned. |                      |
| 8.1.1.2             | Total number of students benefited by scholarships, freeships, etc (year wise) provided by the institution besides government schemes during the last five years | Sanction letter of scholarships<br>2.provide List of students who are benefitting              | Ensure the type of scholarship and the amount is clearly mentioned  |                      |
| 8.1.1.3             | Total number of students availing Kerala State Higher Education Scholarships during the last five years  | Sanction letter of scholarships<br>provide List of students who are benefitting                | Ensure the type of scholarship and the amount is clearly mentioned  |                      |
| 8.1.1.4             | Total amount waived or shared as fee and other expenses of students by the institution during the last five years  | 1. List the number of students who have benefitted programme wise<br>2. Provide reason for the | The reason for fee waiving/reduction must be mentioned              |                      |

|         |  |   |  |  |
|---------|--|---|--|--|
|         |  | fees waiving  |  |  |
| 8.1.2.1 | Number of students in socially backward classes (SC, ST, OBC) enjoying scholarships, endowments and freeships during the last five years       | List the number of students who have benefitted programme wise<br>Provide documents regarding the caste criteria  |  |  |
| 8.1.2.2 | Number of students in economically backward classes enjoying scholarships, endowments and freeships during the last five years                 | 1provide List of students who are benefitting<br>2 List the number of students who have benefitted programme wise.<br>Provide relevant documents regarding income group |  |  |
| 8.1.3.1 | Initiatives / programmes conducted for empowerment of socially and economically backward students in the institution over the last five years. | List of activities<br>Link to photos (with date and caption)<br>Link to videos  |  |  |
| 8.1.3.2 | Steps taken to increase the proportion of socially and economically backward categories in   | 1. The advertisement for the recruitment<br>2. The ratio of appointments must be stated   |  |  |

|         |   |   |  |  |
|---------|---|---|--|--|
|         | academic and non academic staff in the institution                      | and details with names and community  |  |  |
| 8.1.4.1 | Number of students from outside the district during the last five years | 1. Year wise list of the students with names of the districts they belong to.<br><br>2. Relevant document |  |  |
| 8.1.4.2 | Number of students from outside the state during the last five years    | 1. Year wise list of the students with names of the states they belong to.<br>2. Relevant document        |  |  |
| 8.1.4.3 | Number of students from other countries during the last five years      | 1. Year wise list of the students with names of the countries they belong to.<br>2. Passport copy         |  |  |
| 8.1.4.4 | Number of students from Rural area during the last five years           | Year wise list of the students  | Urban denotes corporation and municipality limits. Panchayat belongs to rural area |  |
| 8.1.4.5 | Number of students from Urban area during the last five years           | Year wise list of the students  | Urban denotes corporation and municipality limits. Panchayat belongs to rural area |  |
|         |   |   |  |  |

**Key Indicator – 8.1 Social Diversity**

**Key Indicator – 8.2 Minority – Non Minority Representation**  
**8.2.2 Percentage of Minority and Non Minority staff recruited to the institution over last five years**

|         |  |   |  |  |
|---------|--|---|--|--|
| 8.2.2.1 | Number of Minority students admitted to the institution over the last five years             | Give list of students year wise<br><br>Attach relevant documents    | As per state or Central Government notification  |  |
| 8.2.1.2 | Number of Non Minority students admitted to the institution over the last five years         | Give list of students year wise                                     |  |  |
| 8.2.2.1 | Number of Minority academic staff recruited to the institution over the last five years.     | 1.Advertisement for the post in newspapers<br>2. Relevant Documents | Provide appointment letter by competent authority stating the nature of employment Full time/ guest / contract |  |
| 8.2.2.2 | Number of Non Minority academic staff recruited to the institution over the last five years. | List of teachers  | Provide appointment letter by competent authority stating the nature of employment Full time/ guest / contract |  |
| 8.2.2.3 | Number of Minority non-teaching staff  | 1.Advertisement for the post in newspapers                          | Provide appointment letter by  |  |

|         |  |  |   |  |
|---------|--|--|---|--|
|         | recruited in the institution over the last five years  | 2. List of minority non teaching staff<br>3.relevant documents | competent authority stating the nature of employment<br>Full time/<br>guest /<br>contract                               |  |
| 8.2.2.4 | Number of Non Minority non-teaching staff recruited in the institution over the last five years. | List of staff.   | Provide appointment letter by competent authority stating the nature of employment<br>Full time/<br>guest /<br>contract |  |

**Key Indicator – 8.3 Gender Distribution  
Percentage of Women and Transgenders**

|         |   |   |   |  |
|---------|---|---|---|--|
| 8.3.1.1 | Number of women students admitted in the institution over the last five years       | Give list of female students programme wise |   |  |
| 8.3.1.2 | Number of transgender students admitted in the institution over the last five years | Give list of students programme wise        |   |  |
| 8.3.1.3 | Number of women faculty recruited in the institution over the last five years       | Give list of female teachers                | Provide appointment letter by competent authority stating the nature of employment<br>Full time/<br>guest /<br>contract |  |

|         |  |  |  |  |
|---------|--|--|--|--|
| 8.3.1.4 | Number of transgender faculty recruited in the institution over the last five years  | Give list of transgender teachers                      | Provide appointment letter by competent authority  |  |
| 8.3.1.5 | Number of women members in senior administrative positions such as Head of Departments, Deans, Chairpersons of BoS or Heads of Institutions over the last five years       | Provide list of women faculty in each position .       | Provide appointment letter by competent authority. |  |
| 8.3.1.6 | Number of transgender members in senior administrative positions such as Head of Departments, Deans, Chairpersons of BoS or Heads of Institutions over the last five years | Provide list of transgender faculty in each position . | Provide appointment letter by competent authority  |  |

#### **Key Indicator – 8.4 Representation of Differently abled/PwD**

##### **8.4.1 Facilities for the Differently abled**

|           |  |   |                                     |  |
|-----------|--|---|-------------------------------------|--|
| 8.4.1.1   | Number of differently abled students on rolls in the current academic year | Provide list programme wise<br>Copies of medical certificates | Number of students who participated |  |
| 8.4.1.2 . | Facilities available for meeting the                                       | Photographs with date and caption                             |                                     |  |

|  |   |   |  |  |
|--|---|---|--|--|
|  | special needs of the differently abled . 1. Physical facilities 2. Lift 3. Ramp/Rails 4. Braille Software 5. Rest rooms 6. Scribes for examination 7. Special skill development 8. Any other. | Link to video Bills and invoice regarding purchase/ AMC of the facility |  |  |
|  |   |   |  |  |

#### **Key Indicator – 8.5 First Generation Learners(FGL)**

|         |  |  |   |  |
|---------|--|--|---|--|
| 8.5.1.1 | Number of First Generation Learners over the last five years               | Give list of students programme wise.  | Collect information from the students. The student must be the first person in their family to join an under graduate programme |  |
| 8.5.1.2 | Measures taken by the institution for attracting First Generation learners | Detailed programme report with outcome | Only programmes/ measures taken to attract first generation learners should be given.   |  |

|         |   |   |  |  |
|---------|---|---|--|--|
| 8.5.1.3 | Support systems provided by the institution for First Generation Learners | 1.Details of orientation programmes conducted.<br>2. grants<br>3.hostel accommodation /transportation is arranged.<br>4.Mentoring | Documents regarding the disbursal of grants and photographs or other documentary Evidence of various measures taken. |  |
|---------|---|---|--|--|

### Key Indicator – 8.6 Gender Sensitization Programmes / Campaigns

|   |  |   |   |  |
|---|--|---|---|--|
| 8.6.1.1   | Number of gender sensitization (awareness) and empowerment (action oriented) programmes organized by the institution year wise during the last five years. | Brochures<br>Link to photographs and videos   | Only relevant to gender sensitization                   |  |
| 8.6.2.1<br>[L]<br>[SEP]<br><br>Gender audit is conducted. Details are uploaded. | Describe gender sensitivity facilities provided by the institution in areas like a) Safety and Security b) Counselling c) Common Room and other amenities. | 1.Photographs of Common rooms for girls<br>2. Details of counseling sessions.<br>3.Details of core or subsidiary programmes on gender.<br>4. Brochures and photographs of gender sensitization programmes<br>5. Details of gender audit conducted in your institution |   |  |
| 8.6.2.3   | Describe gender empowerment (action oriented) measures carried out in your institution over last five years  | 1.Minutes of meetings on grievance redressal  | Action taken report of the institution on grievances as |  |



|         |   |   |  |  |
|---------|---|---|--|--|
|         |   | based on gender issues<br>2. Brochures, photographs of programmes   | in the minutes of the meeting<br><br>Mention the number of students who participated in the programmes and outcomes if any |  |
| 8.6.2.4 | Feedback from students and staff on the gender sensitization/empowerment programmes | 1Feedback analysis report<br>2.Action taken report of the institution on feedback report as in the minutes of the meeting |  |  |

### **Criterion 9 - Equity and Excellence**

#### **Key Indicator – 9.1 Qualifications and salary of teaching/ non-teaching staff**

|         |   |  |  |  |
|---------|---|--|--|--|
| 9.1.1.1 | Total number of academic staff with UGC / AICTE qualifications              | Provide certificates NET or equivalent |  |  |
| 9.1.1.2 | Total number of non teaching staff with government specified qualifications | Provide certificates                   |  |  |
| 9.1.2.1 | Total number of academic staff receiving UGC/AICTE                          | Document showing approval by competent |  |  |

|         |  |  |  |  |
|---------|--|--|--|--|
|         | pay and allowances   | authority  |  |  |
| 9.1.2.2 | Total number of non-teaching staff on state pay and allowances | Document showing approval by competent authority |  |  |

### Key Indicator – 9.2 Adversity Factors and Achievement Gap

|           |  |   |  |  |
|-----------|--|---|--|--|
| 9.2.1.2   | Name of the local body in which institution is situated  | Copy of the document of the institution registration                              |  |  |
| 9.2.1.3   | Location: backward / aspirational district   | Details of location as per Niti Ayog  |  |  |
| 9.2.1.4   | Was the institution affected by any natural calamity over the last five years  | Give details from revenue authorities/ details submitted to the Revenue authority | Give details of loss incurred by the institution                                       |  |
| 9.2.1.5 ) | Whether the institution is situated in natural calamity prone area (coastal /hilly/other   | 1.State the geographical location<br>2. provide location link                     | Only if the question is applicable   |  |
| 9.2.1.6   | Is the institution easily accessible by public transport system?   | Proximity to bus stand/ railway station   | Only give details regarding public transport   | Institutional transport facility need not be mentioned here. |
| 9.2.2.1   | Grades (CGPA/CCPA) achieved by different categories of students(Gen/SC/ST/OBC) in the final semester/annual examination in UG/PG Programmes over the last five years | Give list of students programme wise on the basis of Gen/ SC/ST/OBC               | The DVV may ask for relevant certificates of specific candidates mentioned in the list |  |

|         |  |   |  |   |
|---------|--|---|--|---|
| 9.2.2.2 | Programme selection of different categories of students in UG/PG programmes                                      | Give list according to various categories<br>Gen/<br>SC/ST/OBC  |  |   |
| 9.2.2.3 | Drop-out rates of different categories of students in UG/PG programmes   | Give list according to various categories<br>Gen/<br>SC/ST/OBC  | Mention reason for dropping as mentioned   |   |
| 9.2.2.4 | Successful completion of programmes across the different categories in UG/PG Programmes over the last five years | Give list according to each category  |  |   |
| 9.2.2.5 | Measures taken by institutions to bridge the achievement gap of students   | 1. Minutes of Parent teacher meetings<br>2. Details of Remedial coaching  | Mention details of the number of remedial classes per semester<br>The progression of the students who attended such classes. | Do not mention the teaching done during regular classes |
| 9.2.2.6 | No. of students benefitted from Scholar Support Program (SSP) ?  | 1.Relevant documents<br>2.Minutes of Meetings<br>3.Brochure and photographs / link to video of programmes organised | Only those activities that fall under the SSP  |   |
| 9.2.2.7 | No. of students benefitted from Walk With Scholar Programme (WWS)?   | 1.Minutes of Meetings<br>2.Brochure and photographs / link to video   | Only those activities that fall under the WWS  |   |

|          |   |   |  |                   |
|----------|---|---|--|-------------------|
|          |   | of programmes organised   |  |                   |
| 9.2.2.8  | No. of students benefitted from Additional Skill Acquisition Programme(ASAP)?                               | 1.Minutes of Meetings<br>2.Brochure and photographs / link to video of programmes organised   | Only those activities that fall under the ASAP |                   |
| 9.2.2. 9 | Funds received from government/UGC and other agencies for bridging the achievement gap over last five years | 1. Annual Statement of Accounts<br><br>2 Copy of letter indicating the grant/fund received by the agencies mentioned<br>3. provide the budget extract of audited statement towards grants/ funds received from non government bodies, philanthropist duly certified by Chartered Accountant/ .Finance Manager |  | Avoid duplication |
| 9.2.2.10 | Funds utilized by the institution for bridging achievement gap over last five years                         | Utilization certificate signed by Chartered Accountant  |  |                   |
|          |   |   |  |                   |

### Key Indicator – 9.3 Cultural Heritage

|         |  |   |  |   |
|---------|--|---|--|---|
| 9.3.1.1 | Year of establishment of the institution   | Document of registration of the institution   |  |   |
| 9.3.1.2 | List the repositories of intellectual heritage resources including building, library, museum, herbarium, scientific instruments of yesteryears etc. by the institution [Only for institutions with 70 years or above]  | 1.Link to pictures/ videos<br>Detailed description of each source.<br>2. Number of books, journals in library<br>3. Digital resources | Pictures must be clearly captioned<br>GI tagged photographs may be uploaded.   | Do not give details if your institution hasn't completed 70 years |
| 9.3.1.3 | Measures taken for the conservation and maintenance of repositories of intellectual heritage resources including ecology, building, library, museum, herbarium, scientific instruments of yesteryears etc. by the institution [Only for institutions with 70 years or above] | 1.Documents regarding help taken from Archeological survey of India<br>2. Whether it is a Green Campus                                | 1. GI tagged photographs may be uploaded.<br>2.Green protocol<br>3 Details of Green audit by the competent authority |   |
| 9.3.1.4 | Describe steps taken and technologies used for the conservation of rare collections and specimens etc  | 1.Describe the measures taken<br>2. Sufficient documentary evidence.  |  |   |

|         |  |   |   |  |
|---------|--|---|---|--|
|         |  |   |   |  |
| 9.3.1.4 | Describe steps taken and technologies used for the conservation of rare collections and specimens etc                                | List the botanical names and details of the plants, trees in the campus.  |   |  |
| 9.3.1.5 | Describe the heritage of the institution towards cultural, social and moral fabric of society  | 1.The Mission statement of the institution<br>2.The efforts made to achieve the goals<br>3. Detailed report of extension programmes conducted in this capacity<br>3. list of alumini who have contributed towards society in a significant manner |   |  |
| 9.3.1.6 | Describe the various cultural heritage schemes /other government schemes in the institutions.  | 1.Details of funds received<br>Details of funds generated and utilization certificate<br>2. Brochures and photographs pf programmes conducted.  | Only give details of funds generated/ received for programmes/ schemes to conserve cultural heritage of the institution |  |
| 9.3.1.7 | Describe the extension work related to sensitization of the community in general and students in particular of: the significance and | 1. Detailed report of each extension programme mentioning number of students who participated   | The projects of the students which are relevant to the theme may be mentioned   |  |

|         |   |   |  |  |
|---------|---|---|--|--|
|         | historic / cultural implication of heritage structures in the region; survey of unidentified heritage sites in the region, bring out/ document/ disseminating the cultural heritage of the different social groups in the region. | 2. Photographs/ relevant documents  |  |  |
| 9.3.2.1 | Distinguished alumni of the institution (Names and areas of prominence)   | 1. The period during which they studied in the institution<br><br>2. Provide relevant documents regarding their contributions |  |  |

#### **Key Indicator – 9.4 Nature of admission**

|         |  |  |                            |  |
|---------|--|--|----------------------------|--|
| 9.4.1.1 | Describe the admission process carried out for student enrolment                                     | 1. Explain the process with sufficient proof<br>2. Link to website | State if CAP is applicable |  |
| 9.4.2.1 | Number of actual students admitted from the reserved categories year wise during the last five years | Provide List of students programme wise                            |                            |  |
| 9.4.2.2 | Percentage of total seats  | Give list of students  |                            |  |

|         |  |  |   |  |
|---------|--|--|---|--|
|         | vacant in the government / aided and self financing programmes in the institution over the last five years | programme wise   |   |  |
| 9.4.2.3 | Intra and Inter Institutional mobility of students over the last five years                                | 1.Give details of students who have moved to other institutions by transferring credit<br>2.Give the number of students who have moved to other programmes than the one they joined in the institution | List the process of intra institutional transfer followed by your institution |  |
| 9.4.2.4 | Number of students benefited from Institutional credit transfer over the last five years                   | List of students and the institution they transferred to   |   |  |
| 9.4.2.5 | Number of students benefited from Programme wise credit transfer over the last five years                  | List of students and the programmes they preferred to shift  |   |  |

#### **Key Indicator – 9.5 Democratic Practices**



|         |  |  |  |  |
|---------|--|--|--|--|
| 9.5.1.1 | Describe the student union formation process in the institution  | 1.Copy of notification<br>2.The process of nomination/ election and declaration of results<br>3. The list of office bearers  | If data is too large make it available during the visit  |  |
| 9.5.1.2 | Describe the staff union activities in the institution   | 1. Process of election of office bearers<br>2. Details of funds raised<br>3 Audited statement of funds utilized<br>4 Description and photographs of programmes organised | If data is too large make it available during the visit  |  |
| 9.5.1.3 | Student representation in decision making bodies – Syndicate, Senate, Academic Council, College Council, Governing Body and Grievance Redressal Bodies           | 1 List of students in each decision making body<br>2 Minutes of the meetings   | If data is too large make it available during the visit  |  |
| 9.5.1.4 | Elected representation of staff in decision making bodies – Syndicate, Senate, Academic Council, College council , Governing Body and Grievance Redressal Bodies | 1 List of staff in each decision making body<br>2 Minutes of the meetings held.<br>3 Action taken report   | If data is too large make it available during the visit  |  |
| 9.5.1.5 | Describe the nature and composition of student and staff Grievance Redressal Bodies  | List the number of members<br>Describe the process of selection  | Documents regarding the constituting of the Grievance Redressal Bodies<br>Minutes of each meeting held<br>Action |  |

|         |  |  |  |  |
|---------|--|--|--|--|
|         |  |  | taken<br>report  |  |
| 9.5.1.6 | Describe the Student Council activity and role of students in academic and administrative bodies   | 1 List the programmes conducted<br>2 Minutes of meetings<br>3 Brochure and photographs/link to video               |  |  |
| 9.5.1.7 | Recognition or awards received for the Institution   | E copy of award certificate  |  |  |
| 9.5.2.1 | What are the steps taken to get feedback from students and describe the outcome after taking feedback?   | Link to feedback form  |  |  |
| 9.5.2.2 | Structured feedbacks received from 1. Students 2. Teachers 3. Employers 4. Alumni 5. Parents for design and review of syllabus – Semester wise / year wise | 1 Feedback report<br>2 Action taken report of the institution on the feedback received and minuted in the meetings | 1 The questions asked in each category<br><br>2 Link to feedback form        |  |
| 9.5.2.3 | Classification of the feedback processing by the institution   | 1. Process of classification may be mentioned<br>2. Feedback Analysis report to be provided                        |  |  |
| 9.5.3.1 | Number of outgoing student progression to higher education   | List of students with the name of institutions   | If the data is large DVV will ask for documents related to specific students |  |
| 9.5.3.2 | Number of students opting for Post Graduate Programme in the same institution after completion of UG   | List of students programme wise  | If the data is large DVV will ask for documents related to specific students |  |
| 9.5.3.3 | Number of students opting for Doctoral   | List of students programme wise  | If the data is large DVV   |  |

|  |   |  |   |  |
|--|---|--|---|--|
|  | Programme(M.Phil/Ph.D/PDF)<br>in the same institution after<br>completion of PG |  | will ask for<br>documents<br>related to<br>specific<br>students |  |
|--|---|--|---|--|

### Key Indicator – 9.6 Outcome Based Education

|           |  |  |  |   |
|-----------|--|--|--|---|
| 9.6.1.1   | Number of students appearing in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the last five years | Give List of students  | If the data is large DVV will ask for documents related to specific students |   |
| 9.6.1.2   | Number of students qualifying in state/national/ international level examinations (eg: NET/ SLET/GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the last five years  | Give List of students<br>With proof of having passed the exams mentioned | If the data is large DVV will ask for documents related to specific students |   |
| 9.6.1.3 . | Number of students securing admission for higher studies in reputed national institutions  | List of students with admission letter                                   |  | Do not include institutions that are not high ranking |
| 9.6.2.1   | Describe Course  | 1.List the   |  | Do not  |

|         |   |  |   |  |
|---------|---|--|---|--|
|         | Outcomes (COs) for all courses and mechanism of communication within a minimum of 500 characters and maximum of 500 words | programmes /courses handled in OBE scheme<br>2. List the programmes /courses in which assessment is according to OBE scheme                            |   | mention anything other than the C O and the methodology followed |
| 9.6.2.2 | Describe the method of measuring attainment of POs in not more than 500 words and the level of attainment of Pos          | 1.Describe the exam process, types of assessments , assignments, practical session<br>2.Describe the surveys conducted to assess the attainment of POs | Give details of how The Programme Educational Objective is measured through Employer satisfaction survey (Yearly), Alumni survey (Yearly), Placement records and Internal External Audit. |  |
| 9.6.2.  | 3 Describe the method of measuring attainment of PSOs in not more than 500 words and the level of attainment of PSOs      | Internal Assessment And End Semester Assessment Quiz   |   |  |
| 9.6.2.4 | Describe the method of measuring attainment of COs in not more than 500 words and the level of attainment of Cos          | Conduct of exams/ tests. Spot tests, open book reviews, assignments, group projects, projects.   |   |  |
| 9.6.2.5 | Number of   | List of trained  |   | Only those   |

|         |   |   |                             |  |
|---------|---|---|-----------------------------|--|
|         | Faculty who were trained in OBE workshops conducted by KSHEC  | faculty with participation certificates   |                             | faculty who participated in OBE workshops conducted by KSHEC |
| 9.6.2.6 | Number of OBE workshops organized by the institution  | 1Details of workshop<br>2Brochure and photographs<br>3Details of resource person<br>4Collaboration if any | Details of resource persons | DO not mention workshops conducted in other areas            |
| 9.6.3.1 | Unit cost of Education (total annual recurring expenditure (actual) divided by total number of students enrolled ) including salary component | Accounts statement signed by competent authority  |                             |  |
| 9.6.3.2 | Unit cost of Education (total annual recurring expenditure (actual) divided by total number of students enrolled ) excluding salary component | Accounts statement signed by competent authority  |                             |  |
|         |   |   |                             |  |

### **Criterion 10 - Scientific temper and Secular outlook**

#### **Key Indicator – 10.1 Knowledge assimilation and dissemination process**

|         |                    |                      |                      |  |
|---------|--------------------|----------------------|----------------------|--|
| 10.1.1. | Steps taken by the | 1.Details of Surveys | If data is too large |  |
|---------|--------------------|----------------------|----------------------|--|

|              |  |  |   |             |
|--------------|--|--|---|-------------|
| 1            | institution for knowledge assimilation in your institution such as response to disaster management, Social Angle in Research and Knowledge Production(SARC), Knowledge Dissemination Response(KDR), Knowledge Action Decision Framework(KAD) | conducted<br>2 Details of response to disaster management<br>3Details of student project and other projects that focus on social angle   | specific items may need to be substantiated with documents during visit |             |
| 10.1.2.<br>1 | Describe mechanisms of knowledge transfers and approach for collaborative research with government, research funding agencies or any community   | 1Give details of research grant<br>2 Details of grant received from other funding agencies<br>3 Relevant documents regarding the grant<br>4 Valid MOUs<br>5 Utilization certificate duly signed by competent authority<br>Details of outcome | The documents must be validated by the institution authorities          |             |
| 10.1.2.<br>2 | Details of Prabudhata/ Prabudhata model society – institution linkage.   | List the extension activities, linkages and the outcome<br>Provide Brochures<br>Photographs that are captioned   |   |             |
| 10.1.2.<br>3 | Details of special learner ecosystems created in the institution   | Structure of the system<br>Number of students who benefitted   |   |             |
| 10.1.2.      | Lifelong learning  | 1List of each  |   | Do not list |

|              |   |  |   |  |
|--------------|---|--|---|--|
| 4            | initiative/ programmes in the institution   | programme<br>2Schedule of evening classes<br>3 List of beneficiaries of each programme that is offered |   | the programmes that are offered as part of the curriculum  |
| 10.1.2.<br>5 | Knowledge books prepared and translated into Malayalam  | 1List of books<br>2. ISBN  |   | List only books translated by the faculty or students of your institution<br>List books that are translated into Malayalam |
| 10.1.2.<br>6 | Ecosystem developed by the institution for innovations including Incubation centre and other initiatives for creation and transfer of knowledge | 1 Details of incubation centre<br>2 MOUs signed<br>3. Outcome of the ventures                          | Provide GI tagged pictures if available |  |
| 10.1.2.<br>7 | Describe the details of incubation centre and evidence of its usage (activity) within a maximum of 500 words                                    | 1.Give details of outcome<br>2. GI tagged photographs<br>3 Details of patent if any                    |   |  |
| 10.1.2.<br>8 | Measures taken for promoting cross disciplinary literacy  | 1.List of Programmes conducted<br>2. Number of participants<br>Brochure and photograph/video link      |   | Only programmes regarding cross disciplinary literacy may be listed  |
| 10.1.3.<br>1 | Programmes organised for the fostering of scientific temper by the institutions. Details of syllabi prepared with a view to promote scientific  | Copies of syllabi  |   | Only that which promotes scientific temper   |

|          |  |  |  |   |
|----------|--|--|--|---|
|          | temper   |  |  |   |
| 10.1.3.2 | Use of texts, books, Journals and articles reflective of scientific temper   | List the titles of books and articles used<br>Link to articles may be provided           |  |   |
| 10.1.3.3 | What are the steps taken to use Malayalam as a medium for knowledge dissemination for inculcating scientific temper in the institution/community/society | 1.List the books in Malayalam that are used<br>2.The medium of instruction in classrooms |  | Do not list the books that are used for language teaching         |
| 10.1.3.4 | Participation of students and faculty in programmes outside the institution for promoting scientific temper  | 1 List of programmes/seminars/activities<br>2.Relevant certificates                      |  | Only programmes for promoting scientific temper need be mentioned |
| 10.1.3.5 | Articles published by students and faculty for promoting scientific temper   | Titles of articles with ISSN number and the name of the journal                          |  | only articles promoting for scientific temper need be mentioned   |

### Key Indicator – 10.2 Social Participation

|          |   |  |  |  |
|----------|---|--|--|--|
| 10.2.1.1 | Measures taken for the socialization of knowledge and linkage with society and local self governments | 1Details of extension programmes<br>2MOUs if any<br>3State the outcome<br>4. photographs with captions |  |  |
| 10.2.1.2 | Details of Social entrepreneurship developed to resolve the problems of the state/local               | 1Details of extension programmes<br>2MOUs if any<br>3State the outcome<br>4. photographs               | Briefly state the change you wanted to bring about and how far the |  |



|          |   |  |  |  |
|----------|---|--|--|--|
|          | community   |  | institution was able to accomplish it  |  |
| 10.2.2.1 | Describe the details of course provided in community engagement for appreciation of rural field realities (examples of community engagement), a new compulsory course | 1.The structure of the course<br>2. Number of students enrolled<br>3 pictures of activities                              |  |  |
| 10.2.2.2 | Modification of existing course and curriculum for fostering community engagement and social responsibility   | 1.Minutes of the BOS to note the modification of the course<br>2.A brief description of the modified course              |  |  |
| 10.2.2.3 | Examples of new audit courses   | 1Syllabus of the new audit courses<br>2Number of students  | Audit courses are taken over and above the prescribed syllabi<br>It is not mandatory for securing a degree |  |
| 10.2.2.4 | Research in partnership with local community  | 1.Signed MOU<br>2.Nature of the research<br>3. Outcome   |  |  |
| 10.2.3.1 | Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government  | 1.List the programmes<br>2 Documents regarding the collaboration<br><br>3Brochure and Photographs with captions/ link to |  |  |

|          |   |  |  |  |
|----------|---|--|--|--|
|          | Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years (year wise)   | videos   |  |  |
| 10.2.3.2 | Total number of Students participating in extension activities with Government Organization, Non-Government Organizations and Programmes in the areas of Cleanliness , AIDs awareness, Gender issue, Environmental stability etc. during last five years(year wise) | 1List of students participating in each activity year wise<br>2 photos with captions<br>3 Details of collaboration<br>4. Outcome |  |  |
| 10.2.3.3 | Contribution of students and staff to attain Sustainable Development Goals (SDG) over the last five years. Describe in maximum 500 words  | 1List of activities<br>2. Outcomes   |  |  |
| 10.2.3.4 | Participation of students/teachers in archaeological excavation sites or any other relevant and similar activities. Describe in maximum 500 words   | photos / link to videos  |  |  |
| 10.2.4.1 | Institutional   | If funds were  |  |  |

|          |   |  |  |  |
|----------|---|--|--|--|
|          | response to natural disaster / calamities over the last five years. Describe in maximum 500 words   | raised give details with detailed account statement of utilization<br><br>photos if available. |  |  |
| 10.2.4.2 | Participation of students and staff in mitigating natural calamities over the last five years. Describe in maximum 500 words  | Briefly describe the outcome   |  |  |
| 10.2.4.3 | Participation of staff and students in preserving the environmental resources such as rivers/lakes/ponds rejuvenation, preserving bio-diversity (preservation of mangroves), water shed management etc. over the last five years. Describe in maximum 500 words | Attach photographs/ Link to videos<br>Mention the outcome                                      |  |  |
| 10.3.1.1 | Programmes organised for the promotion of secular outlook by the institutions. Details of syllabi prepared with a view to promote secular outlook.  | 1.Minutes of the BOS approving the syllabus<br>2.The content of the new syllabus               |  | Only details of the syllabus prepared with a view to promote secular outlook need be given |
| 10.3.1.2 | Use of texts, books, Journals and articles reflective of secular outlook.   | List of Books /journals with ISBN/ISSN   |  |  |

|          |   |  |  |  |
|----------|---|--|--|--|
|          |   |  |  |  |
| 10.3.1.3 | Participation of students and faculty in programmes outside the institution for promoting constitutional values | Certificates of relevant programmes<br>Brochures and Photographs/Video links                           |  |  |
| 10.3.1.4 | Articles published by students and faculty for promoting constitutional values                                  | 1.Titles of articles journals with ISSN<br>2.Publications without ISSN                                 |  |  |
| 10.3.1.5 | Steps taken to popularize constitutional values   | 1.Details of Programmes organized<br>2.Number of participants<br>3.Brochure/ Photographs with captions |  |  |
|          |   |  |  |  |