

Kerala State Higher Education Council
Minutes of the 7th Executive Body meeting held on 07.08.2024

The 7th Executive Body Meeting of the fourth KSHEC was held on 07.08.2024 at 10.30 am. in the Board Room of the Kerala State Higher Education Council. Prof. Rajan Gurukkal P.M., Vice Chairman presided.

The following members attended the meeting.

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| 1. Prof. Rajan Gurukkal P.M. | : | Vice Chairman, KSHEC. |
| 2. Dr. Saji Gopinath | : | Vice Chancellor, Kerala University of Digital Sciences, Innovation & Technology |
| 3. Dr. Sabu Thomas | : | Former Vice Chancellor, Mahatma Gandhi University |
| 4. Dr. K.K. Damodaran | : | Member, Executive Body, KSHEC |
| 5. Dr. M.S. Rajasree | : | Member, Executive Body, KSHEC |
| 6. Sri. Paul V. Karanthanam | : | Member, Executive Body, KSHEC |
| 7. Dr. P.P. Ajayakumar | : | Member, Executive Body, KSHEC |
| 8. Dr. Rajan Varughese | : | Member Secretary, KSHEC |

The following agenda was transacted and decisions taken.

Item No. 1. Study in Kerala and Higher Education Conclave.

The following decisions pertaining to Study in Kerala initiative and Higher Education Conclave were taken.

- a) Resolved to implement the Study in Kerala Programme in two phases. In the first phase, the programme should focus on attracting foreign students for short term programmes offered by universities/ colleges in the state. In the second phase full time programmes offered by select Universities and colleges may be offered to international students.
- b) A single window system in universities may be created exclusively for international students to lessen the existing administrative delay related to admission, examination including viva voce, and issuance of degree certificates.
- c) In addition to international hostels, the possibility of enlisting local agencies including vacant houses in and around the universities may be explored For providing accommodation for international students.
- d) University websites should be revamped, highlighting the unique nature of programmes offered and the level of ranking and accreditation of the university.
- e) One semester/double degree/ joint degree programme/ special programmes involving experiential learning and scholarly lectures for international students may be designed by universities/ colleges.
- f) Indian Council for Cultural Relations (ICCR) may be actively involved in the “Study in Kerala initiative”
- g) The Erudite -Scholar - in - Residence programme, memorandum (MoU) of understanding signed by universities and faculty participation in international conferences may be utilized for developing international academic linkages.
- h) Universities/ colleges may be involved actively in the organization of Higher Education Conclave including mobilization of financial resources and inviting international scholars to the programme.

- i) A brochure / a suitable Flyer template may be designed for showcasing the academic and cultural strength of state universities.

Item No. 2. Centres of Excellence.

Kerala State Higher Education Council has submitted a proposal seeking Administrative Sanction for the establishment of Centres of Excellence at total estimate cost of Rs. 11,40,00,000 (Eleven Crore Forty Lakh) by meeting the expenditure from the provision under the head of account 2202-03-103-48-00-00-0-P-V. The Working Group Meeting held on 06/06/2024 has decided to establish the Centres of Excellence as proposed.

The Government have examined the matter in detail and accorded Administrative Sanction for the establishment of Centres of Excellence at total estimate cost of **Rs. 11,40,00,000 (Eleven Crore Forty Lakh)**, with the following component, by meeting the expenditure from the provision under the head of account 2202-03-103-48-00-00-0-P-V.

Details

Sl.No	Item	Quantity	Rate/Unit (In Rs)	Total Cost (in Rs)
1	Centre of Excellence for Teaching, Learning and Training	0	0	2,00,00,000
2	Kerala Institute for Science, Technology, and Innovation	0	0	3,00,00,000
3	Kerala Institute of Advanced Studies	0	0	1,50,00,000
4	Kerala Network for Research Support in Higher Education	0	0	1,50,00,000
5	Centre for Indigenous Peoples Education	0	0	1,20,00,000
6	The Kerala Institute for Gender Equality	0	0	1,20,00,000
7	Kerala Language Network	0	0	1,00,00,000
Total (Eleven Crore Forty Lakh)				11,40,00,000

Resolved to submit the DPR of Centres of Excellence to the Government.

Item No. 3. Utilising the annual interest on Corpus fund for Higher Education Scholarship.

As per the approved Guidelines of the Higher Education Scholarships, scholarships are awarded from the year 2010-11, by utilizing the annual interest on the corpus fund collected by the Council and grant-in-aid provided by the Government.

The Accountant General in its audit observation (Letter No. AMG II (HQ) IV/1/10-181/2018-19/26 dated 8/05/2024) referred to idling of funds amounting to Rs. 6.83 crore accrued byway of interest of the Higher Education Scholarship Corpus fund.

Detailed statement of Funds.

1. **Scholarship Corpus Fund (i)** - Consists of the principal amount of Rs. 4 crore (3 crore Govt. contribution +1 crore public contribution) and it has accrued interest of Rs. 6, 12, 24,979/- (after deducting TDS) over the years from 2011 onwards and now it is deposited in the District Treasury, Thiruvananthapuram as fixed deposit amounting to Rs. 10, 12, 84,979/- on 21.02.2024 for 25 months for an interest @ 7.5%. (Maturity date 21.03.2026).
2. **Scholarship Corpus Fund (ii)** – Consists of the principal amount of Rs. 20 lakh (public contribution) and has accrued interest of 11, 16,302/- from the year 2016 onwards. Now it is deposited in District Treasury, Thiruvananthapuram as fixed deposit of Rs. 31, 39,342/- w.e.f. 25.06.2022 and 25.07.2024.

Based on the Higher Education Scholarship Guidelines and observation of Accountant General (AG), it was resolved to utilize the accrued interest on corpus fund (I&II) for disbursing Higher Education Scholarship for the year 2024-25 as detailed below.

Details of the amount required to disburse the Higher Education Scholarships for the Academic Year 2023-24 is shown below.

Course	Scholarship Amount	No. of Scholarships to be paid	Amount Required
UG-1 st Year (2021-22)	Rs. 12,000/- (Rs.15,000/- for PH Students)	940 (of which 28 for PH Students)	Rs.1,13,64,000/-
UG-2 nd Year(2022-23 UG Admission)	Rs. 18,000/- (Rs.22,500/- for PH Students)	615 (of which 15 for PH Students)	Rs. 1,11,37,000/-
UG-3 rd Year(2021-22 UG Admission)	Rs. 24,000/- (Rs. 30,000/- for PH Students)	525 (of which 15 for PH Students)	Rs. 1,26,90,000/-

PG-1 st Year (2020-21 UG Admission)	Rs. 40,000/- (Rs. 50,000/- for PH Students)	210 (of which 10 for PH Students)	Rs. 85,00,000/-
PG-2 nd Year (2019-20 UG Admission)	Rs. 60,000/- (Rs. 75,000/- for PH Students)	200 (of which 10 for PH Students)	Rs. 1,21,50,000/-
Total Amount Required for the disbursement of Scholarships 2023-24 Academic year= Rupees Five Crores Fifty Eight Lakhs Forty One Thousand Only			Rs. 5,58,41,000

Item No. 4. Transition of existing students in CBCSS/FYIMP to FYUGP – reg.

After detailed discussion it was resolved to recommend to the government to permit the transition of existing students pursuing Five-Year Integrated Master’s Programme (FYIMP) in the Kannur University (prior to 2024-25 admission) to Four Year Under Graduate Programme (FYUGP) with the following conditions.

- a. Suitable amendment in the FYIMP Regulations of the Kannur University facilitating the transition of existing students in FYIMP.
- b. UGC directives on March 2024 (Ref. No. 60-1 (Q I P/Misc.) t2024 01 March,2024/1) which permit students to take additional courses (including online courses) to fulfil the mandatory requirements to enable transition to FYUGP shall be followed. The existing FYIMP students may be permitted to take additional DSC courses from other Departments as per their choice to earn the required credits under new curriculum frame work.
- c. The transition of existing students in FYIMP to the new Regulation shall not create any additional financial liability.

The above matter is submitted to the Government of necessary action.

Item No. 5. Report on common norms for Grace Mark.

Resolved to finalise the recommendations on common norms for Grace Mark and forward the same to the Government.

Recommendation of the committee for grace marks under FYUGP

1. Flexibility in choice: In the Four Year Undergraduate Programmes (FYUGP) students can be granted flexibility to opt for either marks or credits for their performance and achievements and credits for participation in sports activities including coaching camps at national, State, university or college level.

2. Awarding Credits for Performance, Achievements and Participation

The following are the eligible activities recommended by the Committee for availing credits under the FYUGP.

2.1 Credits for exceptional athletic achievements (SPEAA)

Students qualifying and representing the nation in Olympics, Asian Games, Commonwealth Games, may be entitled to receive 52 credits directly (approximately 39% of the total credits required for getting a 3 year UG degree) Out of this 52 credits, 32 credits can be used for their major/minor credits as per their choice and the remaining 20 credits can be used for the Foundation Courses including internship (except AEC). By doing this, if students could not receive 50% of credits from their discipline required to qualify for a major, then they can be awarded General BA , BSC, BCom degree, as per the FYUGP Regulation.

2.2 Credits for Participation in National, State, University and Sports Camps: (SPNCA)

Students participating in coaching camps conducted by Universities, State Associations, or National Federations can earn academic credits for their involvement in the above categories of Coaching Camps, provided prior sanction is obtained from the Director of Physical Education of the concerned university in case of the final National Camp and the final State team camp through the Head of Physical Education & Principal of the College. These credits are awarded based on verified participation and can be applied to any Value-Added Course (VAC) Upon earning 3 credits, students are deemed to have passed the VAC.

Students may be given a provision to earn additional credits for their structured training programmes based on their performance evaluation by the competent authority. These can be considered in line with short term vocational training courses and a maximum of 12 credits can be exempted in the FYUGP based on the credits

For awarding the credits, the student shall forward a statement of the total hours of engagement/ training duly signed by the Director of Sports of the University in case of University Camps, the Secretary/ Head Coach of State Association / National Federations in case of State camps/ National Camps to the Head of the Institution. Credits shall be calculated as follows. (Total Hours Involved) 60 Hrs. This system promotes active participation in sports, recognizing and integrating students' athletic efforts into their academic achievements, thereby supporting a holistic educational experience.

2.3. Award of Credits for Sports Activities at College Level (SPAC)

To promote physical fitness and to encourage participation in sports activities among students, it is proposed to institute a credit-based system for involvement in sports, Yoga, and Physical programs. The following guidelines outline the process for acquiring and awarding credits through participation in these activities: -

All students are eligible to participate in sports activities, fitness drives, Yoga, and Physical Programs conducted by the college. Participation must be officially recorded and verified by Faculty of the Department of Physical Education or program supervisor. Students who shall complete the prescribed sports activities with at least 180 hrs of regular participation during their FYUG programme will be awarded 3 credits and can be exempted from one Value Added Course (VAC).

2.4 Award of Credits for participation in NSS activities in College Level

Students who complete minimum regular activities of 240 hours including one Special camp (7 days) will be awarded 3 credits and can be exempted from one Value Added Course (VAC). This must be officially recorded by the Programme Officer of NSS Unit in the College.

2.5 Award of Credits for participation in NCC activities in the College Level

Students who participate in the prescribed NCC activities with 75% attendance or above in 3 years will be awarded 3 credits and can be exempted from one Value Added Course (VAC). The details of the activities must be recorded by the Faculty in Charge of NCC unit in the colleges.

2.6 Award of credits for other eligible participations in the college level

Respective universities may decide other eligible participations at the college level such as participation in 'Earn While You Learn' (EWYL) scheme, services during natural disaster, entrepreneurship, start ups or any other activity deemed to be fit for awarding credits.

Students can claim only one activity during a Programme for claiming the credits for availing exemption from the Value – Added Course (VAC).

2.7 NCC as an elective subject in FYUG Programme

Based on the letter D.O.No1-18/2019 (CPP-II) dated April 2021 from UGC, NCC can be included as an elective subject and can be awarded a maximum of 24 credits. Based on this NCC Directorate has submitted a request for inclusion of NCC as an elective credit course in FYUG programs in all semesters. Universities may consider this and can include NCC as a vocational minor subject in FYUG programmes and can provide a maximum of 24 credits as per their activities. If the students opt NCC as their vocational minor, then they are not eligible for the grace marks or any other credit exemption

3.0 Awarding Grace Marks for achievements and performance

Grace marks shall be awarded for performance/ achievements in sports and games, youth festivals, NCC and NSS activities in the Four-Year Undergraduate (FYUG) program to recognize and reward students who excel in these areas. These marks encourage holistic balancing of

academic and co-curricular commitments. Grace marks is an additional incentive for certain achievements and performance.

3.1 Grace marks for sports performance

Sports Grace Marks shall be limited to events included in the Annual Sports Calendar of the respective Universities. The grace Marks for each performance of an athlete at different levels in different competitions will be cumulatively added annually. Grace marks can be accumulated up to a maximum of 25% per annum while credits can be accumulated to a maximum of 25 % of the total required credit per semester (if the students opt to choose credits instead of grace marks)

Table – 1

FYUGP: Grace marks/Credits for Sports& games performance

Event	Position	Code	Grace marks	Credit
Representing India in Senior/ Junior competitions Approved International Competition (Olympics, Asian Games, Commonwealth Games, World Championships/Cups, World University Games/ Championships)	First	SP01	25	
	Second	SP02	24	
	Third	SP03	23	
	Participation	SP04	22	
All India Inter University Championships/ Khelo India University Games	First	SP05	17	
	Second	SP06	14	
	Third	SP07	12	
	Fourth	SP08	10	
	Participation	SP09	7	
South Zone/ Southwest Zone Inter-University Championship	First	SP10	14	
	Second	SP11	12	
	Third	SP12	10	
	Fourth	SP13	8	
	Participation	SP14	7	
Senior National Championship of Recognized National Federations	First	SP15	14	
	second	SP16	12	

	third	SP17	10	
	Participation	SP18	6	
Junior National Championship of Recognised National Federations	First	SP19	10	
	Second	SP20	9	
	Third	SP21	8	
	Participation	SP22	6	
All India Inter University / South Zone Inter University Non- Participation (Member University Team)		SP23	5	
Inter District(state) Level Championships	First	SP24	4	
	Second	SP25	3	
	Third	SP26	2	
Inter Collegiate Competitions	First	SP27	5	
	Second	SP28	4	
	Third	SP29	3	
	Fourth	SP30	1	

3.2 Grace Mark Category for Cultural Activity

Grace Marks for cultural activity shall be limited to events included in the annual youth festival activities listed by the respective Universities. The grace Marks for each performance of an athlete at different levels in different competitions will be cumulatively added annually. Grace marks can be accumulated up to a maximum of 20% per annum while credits can be accumulated to a maximum of 20% of the total required credit per semester (if the students opt to choose credits instead of grace marks)

Table -2

Grace Mark for Cultural Activity

Sl.No.	Activities	code	% of grace marks
1	Inter collegiate/inter zone 1 st place ,best actor Best actress Individual	YF1	5%
2	Inter collegiate/inter zone 1 st place ,best actor Best actress Group	YF2	3%

		Limited to 5% (1&2)	
3	South zone Interuniversity youth festival Individual 1 place	YF3	5%
4	South zone Interuniversity youth festival Individual II place	YF4	3%
5	South zone Interuniversity youth festival Individual III place	YF5	2%
6	South zone Interuniversity youth festival group I place	YF6	4%
7	South zone Interuniversity youth festival group II place	YF7	2%
8	South zone Interuniversity youth festival participation	YF8	1%
		Limited to 5%(3-8)	
9	National Level youth festival individual 1 st Place	YF9	6
10	National Level youth festival individual 2 nd Place	YF10	4
11	National Level youth festival individual 3 rd Place	YF11	3
12	National Level youth festival group 1 st Place	YF12	5
13	National Level youth festival group 2 nd Place	YF13	3
14	National Level youth festival group 3 rd Place	YF13	2
15	National Level youth festival participation	YF14	1
		(Limited to 6%)	

3.3 NCC activities for Grace Mark

Table - 3

Grace Mark for NCC

Grace Marks for NCC activities shall be limited to events listed below and approved by the respective Universities. The grace Marks for each event will be cumulatively added annually. Grace marks can be accumulated up to a maximum of 20% per annum

Sl.No	Activities		% of grace marks	Remarks
1	Attending Republic Day Camps / Parade / National Youth Exchange Programme/ Foreign Cruise	NC1	12%	
2	All India Vayu Sainik camp/All India Nau Sainik camp/All India Thal sainik Camp/IDSSC/Yatching Regatta(any one)	NC2	8%	
3	All Centrally Organized Adventure activities Mountaineering Expedition/mountaineering course/para Jump course/para sailing/cycling Expedition/Trekking/sailing Expeditions (Inshore/off shore)/Gliding (Max three launches)/power flying(solo) scuba diving course/skiing course/Rock climbing training/camp/south zone shooting competition/camel saffari (any one)	NC3	6%	
4	Centrally organised camps- EBSB/SPINIC/NIC/ALC/BLC/attachment with army, navy, airforce/IGC/independence day Sports and games camp/NCC national Games(any one)	NC4	6%	
5	Passed C Cert	NC5	5%	
6	Passed B Cert	NC6	4%	
7	Inter group Competition/Pre-RDC-II/Pre -RDC-III	NC7	3%	

8	Preparatory camps-Pre-NCC National Games Camp/Pre-RDC/Pre-TSC/Pre-NSC/Pre-VSC any one	NC8	3%	
9	75%attendance or above 3years	NC9		
10	ATC/CATC (any one)	NC10	3%	
11	Maximum grace mark		20%	

3.4 Eligible ACHIEVEMENT HEAD-GRACE MARKS

Table - 4

Eligible Activities in NSS for Grace Marks

Sl. No	Activity	Code	Percentage of Marks
1	Blood Donation- Minimum 6 times	KSNSS1	2%
2	University level leadership camps (100 hours camp)	KSNSS2	2%
3	Winners in state level NSS festival or State NSS meet or NSS competitions organized by State Government or State NSS cell FIRST 3, SECOND -2	KSNSS3	3%/2%
4	Special volunteer service in pandemics and other natural disasters including flood, drought etc.	KSNSS4	3%
5	Special service certificate or appreciation from State Government or State NSS cell for NSS activities	KSNSS5	3%
6	Recipient of State awards/National level awards	KSNSS6	4%
7	Attending Approved National Camps/ NIC/NYF/ Pre RD	KSNSS7	4%
8	Attending state level camps / additional special camp approved or organized by State NSS/Govt. of Kerala	KSNSS8	4%
9	Ten days minimum volunteer service (50 hours) in official programme of the State or in special projects initiated by state government/ State NSS cell	KSNSS9	4%
10	Participation in RD Camp	KSNSS10	5%

11	Participation in international events approved by State Cell/ Directorate of NSS	KSNSS11	7%
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Table – 5

Grace Marks for Differently Able Persons

SI	Disability	code	% of Grace Marks
1	Candidates having 40% to 49% disability (certified by a Medical Board)	PWD-1	10%
2	Candidates having 50% to 59% disability (certified by a Medical Board)	PWD-2	15%
3	Candidates having 60% to 69% disability (certified by a Medical Board)	PWD-3	20%
4	Candidates having 70% & above disability (certified by a Medical Board)	PWD-4	25%

4.0 General conditions

4.1 Application Process:

Students are required to apply for grace marks/credits during the respective academic year. Once approved, these marks/credits shall be deposited in a designated grace credit/mark bank. The application for grace marks/credits will be processed at the end of the 6th semester and can be applied to any subjects across the six semesters to the benefit of the students. For students opting to continue for the Honours program, eligible grace marks for the 7th and 8th Semester shall be effected at the end of the 8th Semester.

4.2 Equal Distribution:

Eligible grace marks/credits shall be evenly distributed across all papers/courses of an examination, ensuring fairness and equity in their application.

4.3. Redistribution Clause: Redistribution of grace marks/credits is permissible only for papers in which the candidate has already passed. This redistribution may only occur from a passed paper to a failed paper, regardless of the semester/year. The grace mark is distributed

in the best interest of the student while redistributing Grace Marks. Grace marks/credits shall be awarded for regular examinations and can also be granted for the next two immediate chances of supplementary examinations.

4.4. Online Mechanisms for Grace Mark in Universities

In order to lessen the problem related to award of Grace Mark to students, Universities shall develop suitable online mechanisms, for uploading details of GM from colleges to the universities (similar to the online facility existing for uploading of internal marks). This will help the timely award of Grace Mark and declaration of results of students.

Item No. 6. Appointment of BBA Assistant Professors – Qualification and Ratio.

Resolved to adhere to the earlier recommendations in this regard. It was also decided to incorporate details of AICTE Regulations related to pay scales, service conditions and minimum qualifications for appointment of teachers and..... in technical institutions and measures for the maintenance of standards in Technical Education (Degree) Regulation 2019 as BBA programme has been brought under the purview of AICTE.

Recommendations of the Committee

The commerce content as well as the commerce workload in the BBA syllabus should be specified as is done by other Universities. This need be done by a panel of experts from outside Calicut University.

1. Bifurcate the Commerce and Business administration departments in all colleges where both BBA and B Com programmes are offered. Bifurcation does not create additional posts, instead, reduce the number of permanent faculty.
2. Allow Commerce faculty members, who are working on BBA workload as Assistant professor/Associate professor/Professor to continue until they retire from service. Appointment to such positions after the retirement of present incumbents should be from MBA plus NET/PhD qualified candidates.

Item No. 7. Centre for E-Learning and E-Content Development.

Resolved to constitute a sub committee under the chairmanship of Prof. Saji Gopinath (Vice Chancellor, Digital University of Kerala) and experts from universities to work out the details of establishing a state level digital platform for e-learning and e-content development.

Item No. 8. Internship Policy: Guidelines & Procedures.

Resolved to form a separate online portal for Internship/ Research Internship for Undergraduate Students and develop detailed guidelines and procedure in this regard with the active involvement of public institutions in this area.

Item No. 9. State Level Vocational and Skill Development Cell (VSDC).

Resolved to authorize the Vice Chairman to constitute an expert committee to examine the proposals submitted for empanelment by various skill agencies.

Additional Agenda**A1. Regarding the conduct of exams in FYUGP**

As directed by the Government, it was resolved to organise university wise training/ workshop to members of various Board of Studies (BoS) to form OBE based question bank using Artificial Intelligence (OGI AI).

A2. Draft Report on Starting Diploma Course in Fine Arts in Affiliated Colleges, Kannur University

Approved the recommendations submitted and resolved to reject the request for permission for Starting Diploma Course in Fine Arts in Affiliated Colleges under Kannur University as there are several reputed / accredited Fine Arts colleges/institutions offering degree and diploma courses in the state.

OA**OA. 1 – Publishing of Magazine****Higher Education Matters**

Unanimously resolved to accept proposal to launch a Monthly Publication to champion the cause of empowering the Higher Education sector in the State in General and highlighting the activities of the KSHEC. In today's dynamic educational landscape, effective communication plays a pivotal role in fostering engagement and transparency among stakeholders. The Kerala State Higher Education Council (KSHEC) recognizes this and aims to enhance its outreach and impact through a new monthly publication. This publication will serve as a platform to highlight KSHEC's initiatives, achievements, and policies while empowering stakeholders in higher education in general.

Purpose and Objectives

The primary objective of launching this monthly publication is twofold: to empower stakeholders like students, faculty, administrators, policy makers in the higher education sector and to showcase the policies of KSHEC.

By providing regular updates and insights, the publication aims to foster a deeper understanding and appreciation of the State's initiatives in the Higher Education Sector; underscore the role of KSHEC in shaping the educational landscape of Kerala.

Content Strategy

- Feature Articles: Most relevant and contemporary issues and developments in HE sector and articles on In-depth analysis of higher education scenario of the State as well as on global context.
- It will also focus on KSHEC's innovative projects, findings, and their implications for higher education policy formulation and practice.

- **Updates and Analysis:** Analysis and updates on new policies, reforms, and strategic initiatives pertaining to the HE sector undertaken by Government, Non-Government Institutions and organisations of International, National & State.
- **Interviews and Opinions:** Interviews with key stakeholders, including policymakers, academics, scholars, eminent persons, scientists and administrators, providing their perspectives on current challenges and opportunities in higher education.
- **Best Practices and Innovations:** Case studies and best practices from educational institutions in Kerala which have successfully implemented innovative approaches or reforms supported by KSHEC and those from across the world
- **Events and Conferences:** Coverage of conferences, seminars, workshops, and other events organised or supported by KSHEC, highlighting key discussions and outcomes.
- **Student and Faculty Spotlights:** Profiles and interviews of outstanding students, researchers, and educators, recognising their contributions to the academic community.
- **Infographics and Visual Content:** Visual representations of data, infographics, and charts to simplify complex information and enhance reader engagement.

Target Audience

- The publication will cater to a diverse audience including:
- **Academic Community:** Faculty members, researchers, and students in higher education institutions across Kerala.
- **Government Officials:** Policymakers, legislators, and bureaucrats involved in education policy and administration.
- **Industry Leaders:** Stakeholders from industries closely linked to higher education, fostering collaboration and synergy.
- **General Public:** Individuals interested in the development of higher education and its impact on society.

Distribution and Accessibility

The publication will be distributed both in print and digital formats to ensure wide accessibility. Printed copies will be distributed to educational institutions, government offices, libraries, and key stakeholders. Additionally, a digital version will be available on the KSHEC website and through email subscriptions, allowing stakeholders to access content conveniently.

Editorial Team

- The academic division of the Council will contribute editorial content, news updates, and other necessary materials for the magazine's printing process (Research Officers).
- The Editor will provide Editorial help (Ms. Deepika Lakshman).
- The editorial team will be led by the Executive Editor, who will have the right to priorities news, design, layout, advertisements, and other content to help maintain the magazine's standards of aesthetics, accuracy, relevance, and impact (Dr. Manulal P. Ram).
- The Managing Editor will manage legal responsibilities such as title registration, RNI registration, Postal registration, Publisher declarations, printer details, and annual returns

will be handled by relevant officials of KSHEC to meet statutory requirements. the legal existence, production and circulation of the Magazine. (Member Secretary)

- The Chief Editor provides advisory support (Vice Chairman).
The meeting congratulated the KSHEC for achieving Qi rank in the Scopus for its Journal “Higher Education for the Future”

The Minutes were read and confirmed

The Meeting which started at 10.30 am concluded by 1.30 pm.



Member Secretary



Vice Chairman