

KERALA STATE HIGHER EDUCATION COUNCIL
ERUDITE SCHOLAR IN RESIDENCE PROGRAMME (3 to 10 days)

Form-I

Details submitted by the host Institution

Financial Year		
No	Subject Item	Details
1	KSHEC-Approval No. & date	
2	Scheme under which the collaboration granted	Erudite Scholar in Residence
3	Name & Address of the Host Institution	
4	Programme Coordinator	Name:
		Designation:
		Email:
		Mobile No.:
5	Scholar Details	Name of the Scholar Invited:
	India/Abroad	Country:
	Institution attached	Name & Address:
	Prestigious Awards/Honours of the scholar	
	Broad Area	
	Specialisation	
6	Duration of the Programme (days)	
7	Period of the Programme (Date)	-----to-----
8	¹ Institutions visited	
9	No. of Programmes attended	
10	Beneficiary Group (teachers/students/non-teaching/public)	
11	² No. of institutions from which the beneficiary groups are participated	
12	³ Participants attended (Total No.)	
13	⁴ Brief report attached or not	Yes/No
14	Programme Brochure /Schedule attached or not	Yes/No
15	Programme Schedule attached or not	Yes/No
16	Name of the Person from the KSHEC attended	
17	⁵ Financial Details	Amount requested:
		Amount Sanctioned:
		Total Expenditure:
18	⁶ Audited statement attached/not?	

Signature of the Coordinator

Signature of the HOD/Institution Head

Institution Seal

¹ List of institutions visited/programmes conducted as part of the scheme

² In case of neighbouring/other institutions from which the beneficiary group are attended

³ To whom the Participation Certificates are Issued/a cumulative number of participants of all programmes held

⁴ Brief Report shall be limited to a maximum of 1000 words and contain the outcome and output of the programme

⁵ A brief Statement of Expenditure to be attached separately

⁶ Internal auditor /approved auditor