

## STEPS TO APPLY ONLINE FOR 2018/19 UG FRESH SCHOLARSHIP

**STEP 1:** Visit [www.kshec.kerala.gov.in](http://www.kshec.kerala.gov.in) and navigate to Scholarship menu

The screenshot shows the homepage of the Kerala State Higher Education Council (KSHEC). The website header includes the KSHEC logo, the text "KSHEC The Kerala State Higher Education Council Govt. of Kerala", and a search bar. The navigation menu at the top includes "Home", "About Us", "Reports", "Scholarship", "Journal", "Gallery", "HIGHER EDUCATION SURVEY", "PRABUDHATA CORNER", and "Contact Us". The "Scholarship" menu item is highlighted with a red box, and a red arrow points to it from the URL "www.kshec.kerala.gov.in" also highlighted in a red box. Below the navigation menu, there is a "What's New" section with several news items, a "Welcome to the Official Website of The Kerala State Higher Education Council" message, and a "Data Bank" section. On the right side, there is a "Higher Education Department" section with portraits and names of officials: Patron C.J.(Rtd)P. Sethosivam, Visitor Sri. Phnarayi Vijayan, Chairman Dr. K. T. Jaleel, and Vice-Chairman Prof. Dr. Rajan Gurukkal.

**STEP 2:**

The screenshot shows the "Scholarship" page on the KSHEC website. The page title is "HES". The main content area features a red-bordered box containing the text: "HE Scholarship(2018/19)(NEW)", "ONLINE REGISTRATION, VERIFICATION AND APPROVAL (FRESH)", and "NOTIFICATION FOR UG FRESH SCHOLARSHIP". Below this, it states "Colleges are required to update their AIDED courses & sanctioned Strength click here". There are also sections for "HE Scholarship (2017-18)" and "HE Scholarship (2016-17)". A red arrow points from the left side of the page to the red-bordered box. The left sidebar contains a list of menu items: "Organizational Structure", "Functions & Responsibilities", "Meetings & Minutes", "Orders", "Legal Frame Work", "Information Officers (RTI)", "Perspectives in Higher Education", "Ongoing Programmes", "Erudite Scheme", "Workshop", "Related Links", "Library", "Tenders/Quotations", and "Archives". At the bottom of the sidebar, there is a "Forthcoming Events" section.

**STEP 3:**

The screenshot shows the homepage of the Higher Education Scholarship portal. The header includes the logo of The Kerala State Higher Education Council and the text 'Higher Education Scholarship'. Below the header, there is a navigation menu with the following items: Home, Instructions and Guide Lines, Notifications, Online Registration (highlighted with a red box and arrow), Online Registration Renewal, Applicant Login, Institution Login, Registered Student's Status, Institution Wise Admin Verification Report, Complaints and Suggestions, and Bank Details. The main content area features a banner for the 'ഉന്നത വിദ്യാഭ്യാസ സ്കോളർഷിപ്പ് പദ്ധതി 2018-19' (Higher Education Scholarship Scheme 2018-19) with the text 'അപേക്ഷകൾ ക്ഷണിക്കുന്നു' (Applications are invited). A table lists the scholarship amounts for different categories:

| സ്കോളർഷിപ്പ് തുക       |  |
|------------------------|--|
| ബിരുദ പഠനത്തിന്        | ബിരുദാനന്തര ബിരുദനിലയിൽ തുടർ പഠനത്തിന് |
| ബന്ധം വർഷം - ₹ 12,000  | ബന്ധം വർഷം - ₹ 40,000                  |
| ബന്ധം വർഷം - ₹ 18,000  | ബന്ധം വർഷം - ₹ 60,000                  |
| മുന്ധം വർഷം - ₹ 24,000 |  |

**STEP 4:**

The screenshot shows the registration form on the website. A pop-up notification box is displayed in the foreground, containing the following instructions:

Strictly read the 'Notification' in KSHEC official website before applying  
If you have already registered with Directorate of Collegiate Education(DCE) and Directorate of Minority Welfare(DMW) Students please [Click Here](#), then 'Edit Applicant Details' Prof. Joseph Mundassery Scholarship Award(PJMS) and URDU Scholarship Applied students 'Enter Current Institution and Course Details' **Do Applicant Login** Please use your SSLC/10th standard details in the first paragraph of registration

The background shows the registration form with fields for personal and institutional details. A large arrow points to the 'OTHERS CLICK OK' button on the right side of the form.

**STEP 5:**

 **The Kerala State Higher Education Council** **Higher Education Scholarship**

[Home](#)

### STUDENT ONLINE REGISTRATION

\* Marked Fields are Mandatory

**1. Matriculation(Tenth Standard) or equivalent examination passed by the applicant**

a) Board of Examination\*

b) Roll No of Examination\*  ICSE, Students: Fill in all digits leaving

c) Year of passing the examination\*  Symbols & Alphabets

**2. Bio data of Applicant**

REGISTRATION ID-

a) Name of Applicant\*

b) Date of Birth(DD/MM/YYYY)\*  Day DD  Month MM  Year YY

c) Sex\*

d) Nationality\*  INDIAN Only INDIAN National can Apply

e) Name of Father/Mother/Guardian\*

f) Relationship to the Student

g) Occupation of Father/Mother/Guardian\*

h) Aadhaar Enrolment Status  Not Enrolled

i) Aadhar ID/Enrollment Number

**3. Permanent Address**

Special characters(#,!,@,&,) are not allowed

a) House No./Name\*

b) Street/Locality

**3. Permanent Address**

Special characters(#,!,@,&,) are not allowed

a) House No./Name\*

b) Street/Locality

c) City/Town/Village\*

d) Post Office

e) State\*  Kerala

f) District\*

g) Pincode

h) Whether native of Kerala?  YES

i) Land Phone Code

j) Contact Mobile No\*  Do not prefix Zero,Please provide a +91 valid number. Further communications will be sent to the same number

k) Contact Email id\*

**4. Communication Address(  Tick if Same as Permanent Address)**

a) House No./Name\*

b) Street/Locality

c) Name of City/Town/Village\*

d) Post Office

e) State\*  Kerala

f) District\*

g) Pincode

h) Land Phone Code

**5. Details of Programme & Institution the applicant is currently studying**

a) State\*  Kerala

b) District\*

c) Institution Type\*  Select

d) Name of the College/Institution\*  Select

9. Details of Programme & Institution the applicant is currently studying

a) State\* Kerala ▾  
b) District\* ▾  
c) Institution Type\* Select ▾  
d) Name of the College/Institution\* Select ▾  
e) Programme Type\* UNDER GRADUATE ▾  
f) Name of the Programme\* Select ▾  
g) Year of Study First Year  
h) Date of Admission\* Day DD ▾ Month Jun ▾ Year YY ▾  
i) Admission Number\*  
j) Attending Full Time Programme\* Select ▾

6. Details of Qualifying Examination in HSC/VPM (Plus Two)

a) Examination Passed\* Select ▾  
b) Stream/Course/Main\* Select ▾  
c) Year of Passing\* YY ▾  
d) Total Marks Secured\*  
e) Maximum Marks\*  
f) Percentage of Mark\* %  
g) Applied for Any Other Scholarship\* Select ▾ if Yes Specify

7. Bank Details

a) Name of Bank\* ▾  
b) State\* Select ▾  
c) District\* ▾  
d) Branch Name & IFS Code\* Select ▾  
e) Branch Address\*  
f) Account Number\*  
g) Name of Payee (As on Bank Account)\*

Account \*)

8. Scholarship Details

a) Category\* Select ▾  
Annual Income  
b) Whether Physically Handicapped? Select ▾ *if Physically Handicapped Students select 'YES'*  
c) Whether BPL? Select ▾  
d) Marks Secured in SSLC Exam or Equivalent\* Mark Calculator  
e) Total mark in SSLC Exam or Equivalent\*  
f) Percentage of Marks in SSLC Exam or Equivalent\*

9. Password Settings

Enter new password for successful submission of application and getting Registration Printout  
Note the password for further reference !.

a) UserID(RegistrationID)  
b) Enter new Password\*  
c) Re-enter Password\*

Declaration

(i) I hereby declare that the information furnished above is correct.  I agree  
(ii) I will not avail any other scholarship except fee concession or lumpsum grant  
(iii) I shall abide by the terms and conditions for the scholarship scheme.  
(iv) I undertake that if at any stage, it is found to the satisfaction of the sanctioning authority that the information given by me is false or if I have violated the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me, or recovered from me, apart from liability for such penal action as warranted by law.

Type the characters you see in the image below

n j g z c

Submit

## STEP 6:

The screenshot shows the 'Registration Step II : Upload Certificates' page. The header includes the logo of The Kerala State Higher Education Council and the text 'Higher Education Scholarship'. A left sidebar contains a 'Candidate' menu with options: Home, Edit Applicant Details, Documents upload, Change Password, and Log out.

The main content area has a title 'Registration Step II : Upload Certificates' and a note: 'Please Note : Only PDF, JPG files allowed to upload, Signature and Photo, JPEG Files Only Allowed. File Size Allowed is 200KB'. To the right, a red text box states: 'These are the documents to be uploaded by general candidates, SSLC students no need to upload nativity certificates. To know about the documents to be uploaded read notification'.

| S.No | Document Name                  | Choose File | File Status    |
|------|--------------------------------|-------------|----------------|
| 1    | RECENT PHOTO*                  | Choose File | No file chosen |
| 2    | SIGNATURE*                     | Choose File | No file chosen |
| 3    | SSLC CERTIFICATE*              | Choose File | No file chosen |
| 4    | BANK PASSBOOK*                 | Choose File | No file chosen |
| 5    | PLUS TWO MARK SHEET*           | Choose File | No file chosen |
| 6    | NATIVITY OR BIRTH CERTIFICATE* | Choose File | No file chosen |

Below the table are 'Submit' and 'Reset' buttons. A red arrow points to the 'Submit' button.

Below the upload section is a 'View Uploaded Documents' table:

| SINO | Register No | Fresh/Renewal | Scholarship Type | Scholarship Year | Upload Files | Document Verify Status | View Document |
|------|-------------|---------------|------------------|------------------|--------------|------------------------|---------------|
|------|-------------|---------------|------------------|------------------|--------------|------------------------|---------------|

## STEP 7:

The screenshot shows the same registration page as in Step 6, but with a success message dialog box open. The dialog box title is 'dcescholarship.kerala.gov.in says' and contains the following text: 'photo\_44486\_11\_07\_2018\_22\_16\_41\_483.jpg - Uploaded Successfully', 'photo\_44486\_11\_07\_2018\_22\_16\_28\_809.jpg - Uploaded Successfully', '57f54d9a8203f.pdf - Uploaded Successfully', '57f54d9a8203f.pdf - Uploaded Successfully', and '57f54d9a8203f.pdf - Uploaded Successfully'. An 'OK' button is at the bottom right of the dialog box, with a red arrow pointing to it.

Below the dialog box, the document upload table is partially visible:

|   |                   |             |                |
|---|-------------------|-------------|----------------|
| 2 | SIGNATURE*        | Choose File | No file chosen |
| 3 | SSLC CERTIFICATE* | Choose File | No file chosen |
| 4 | BANK PASSBOOK*    | Choose File | No file chosen |
| 5 | PLUS TWO MARK     |             |                |

## STEP 8:

The screenshot shows the 'Higher Education Scholarship' portal. The header includes the logo of The Kerala State Higher Education Council and the text 'Higher Education Scholarship'. On the left, a 'Candidate' menu has 'View/Print Application' highlighted with a red box and a red arrow pointing to it. The main content area is titled 'Registration Step 8 : Upload Certificates'. It contains a table with 6 rows for document uploads: RECENT PHOTO, SIGNATURE, SSLC CERTIFICATE, BANK PASSBOOK, PLUS TWO MARK SHEET, and NATIVITY OR BIRTH CERTIFICATE. Each row has a 'Choose File' button and 'No file chosen' text. Below the table are 'Submit' and 'Reset' buttons. A 'View Uploaded Documents' table is also visible, showing the status of the uploaded files as 'Not Verified'.

| View Uploaded Documents |              |               |                  |                  |                  |                        |               |
|-------------------------|--------------|---------------|------------------|------------------|------------------|------------------------|---------------|
| SINO                    | Register No  | Fresh/Renewal | Scholarship Type | Scholarship Year | Upload Files     | Document Verify Status | View Document |
| 1                       | 020413052416 | Fresh         | HES              | 2018             | RECENT PHOTO     | Not Verified           |               |
| 2                       | 020413052416 | Fresh         | HES              | 2018             | SIGNATURE        | Not Verified           |               |
| 3                       | 020413052416 | Fresh         | HES              | 2018             | SSLC CERTIFICATE | Not Verified           |               |
| 4                       | 020413052416 | Fresh         | HES              | 2018             | BANK PASSBOOK    | Not Verified           |               |

## STEP 9:

The screenshot shows the 'Higher Education Scholarship' portal. The header is the same as in Step 8. The 'Candidate' menu on the left has 'Change Password' highlighted with a red box and a red arrow pointing to it. The main content area displays the 'Registration ID: 020413052416'. Below this, there is a 'Click Here to Take Print Out' button, which is also highlighted with a red box and a red arrow. The text 'Higher Education Scholarship' is visible below the button. A 'Back' link is located in the top right corner.

Registration ID: 020413052416

Click Here to Take Print Out

Higher Education Scholarship