

## Annexure 4: Institutional Plan Template

### Sample Template for Institutional Plan

#### 1. INSTITUTIONAL BASIC INFORMATION

##### 1.1 Institutional Identity:

- Name of the Institution : \_\_\_\_\_
- Is the Institution approved by regulatory body? : Yes/No
- Furnish approval no. :
- Type of Institution : Govt. funded/Govt. aided/Private unaided/Autonomous/Other
- Status of Institution : Autonomous Institute as declared by University / Non-autonomous / Deemed University / Constituent Institution
- Name of Head of Institution and Project Nodal Officers

Head and Nodal Officer	Name	Phone Number	Mobile Number	Fax Number	E-mail Address
Head of the Institution (Full time appointee)					
RUSA Institutional coordinator					
Nodal Officers for:					
Academic Activities					
Civil Works including Environment Management					
Procurement					
Financial aspects					
Equity Assurance Plan Implementation					

##### 1.2 Academic Information:

- UG/PG/PhD programs offered in Academic year 200X-XX

S. No	Title of programs	Level (UG, PG, PhD)	Duration (Years)	Year of starting	sanctioned annual Intake	Total student strength

- Whether Institution is Accredited?
  - Grade.....
  - When.....

- **Accreditation Status of UG programs:**

Title of UG programs being offered	Whether eligible for accreditation or not?	Whether accredited as on 31st March 20XX?	Whether "Applied for" as on 31st March 20XX?

- **Accreditation Status of PG programs:**

Title of PG programs being offered	Whether eligible for accreditation or not?	Whether accredited as on 31st March 20XX?	Whether "Applied for" as on 31st March 20XX?

### 1.3 Faculty Status (Regular/On-Contract Faculty as on March 31<sup>st</sup>, 20XX)

Faculty Rank	No. of Sanctioned Regular Posts	Present Status : Number in Position by Highest Qualification												Total Number of regular faculty in Position	Total Vacancies	Total Number of contract faculty in Position
		Doctoral Degree				Masters Degree				Bachelor Degree						
		Engineering Disciplines		Other Disciplines		Engineering Disciplines		Other Disciplines		Engineering Disciplines		Other Disciplines				
		R	C	R	C	R	C	R	C	R	C	R	C			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15= (3+5+7+9+11+13)	16= (2-15)	17= (4+6+8+10+12+14)
Prof																
Asso Prof																
Asst Prof																
<b>Total</b>																

Prof = Professor, Asso Prof = Associate Professor, Asst Prof = Assistant Professor, R=Regular, C=Contract

**1.4 Baseline Data (all data given for the following parameters to ALL disciplines)**

S. No	Parameters	
1	Total strength of students in all programs and all years of study in the year 20XX-1X	
2	Total women students in all programs and all years of study in the year 20XX-1X	
3	Total SC students in all programs and all years of study in the year 20XX-1X	
4	Total ST students in all programs and all years of study in the year 20XX-1X	
5	Total OBC students in all programs and all years of study in the year 20XX-1X	
6	Number of fully functional P-4 and above level computers available for students in the year 20XX-1X	
7	Total number of text books and reference books available in library for UG and PG students in the year 20XX-1X	
	Student-teacher ratio	
8	% of UG students placed through campus interviews in the year 20XX-1X	
9	% of PG students placed through campus interviews in the year 20XX-1X	
10	% of high quality undergraduates (>75% marks) passed out in the year 20XX-1X	
11	% of high quality postgraduates (>75% marks) passed out in the year 20XX-1X	
12	Number of research publications in Indian refereed journals in the year 20XX-1X	
13	Number of research publications in International refereed journals in the year 20XX-1X	
14	Number of patents obtained in the year 20XX-1X	
15	Number of patents filed in the year 20XX-1X	
16	Number of sponsored research projects completed in the year 20XX-1X	
17	The transition rate of students in percentage from 1 <sup>st</sup> year to 2 <sup>nd</sup> year in the year 20XX-1X for : (i) all students (ii) SC (iii) ST (iv) OBC	
18	IRG from students' fee and other charges in the year 20XX-1X (Rs. In lakh)	
19	IRG from externally funded R&D projects, consultancies in the year 20XX-1X (Rs. in lakh)	
20	Total IRG in the year 20XX-1X (Rs. in lakh)	
21	Total annual recurring expenditure of the institution in the year 20XX-1X (Rs. in lakh)	